

SCHOOL OF MUSIC

UNDERGRADUATE HANDBOOK

2012–2013



**COLLEGE OF FINE ARTS AND COMMUNICATIONS
BRIGHAM YOUNG UNIVERSITY**

INTRODUCTION

With this *Undergraduate Handbook* you have a ready reference to help you plan your career at the Brigham Young University School of Music and answer many of your questions as an undergraduate music major. Please look here first! In this handbook, you will find descriptions of many of the policies of the School of Music (such as the use of practice rooms, procedures for giving a recital, financial aid, and the evaluation of transfer credit), explanations of our academic programs, and details of our curriculum (such as the keyboard proficiency requirement, recital attendance, and juries).

Read this handbook carefully! You will be held responsible for the directions and information found here. It is very important that you plan your education so that the proper sequence of courses, requirements, and exams unfold in their appropriate and logical order. Much of the information about these steps to your degree is contained in this resource.

The discussions you find here do not replace the *Undergraduate Catalog*, the *Major Academic Plans (MAPs)*, or other such documents published on the Web and in hard copy by the university and college. Those documents are the official contracts of your education while you are a student at BYU; you should study and consult them often.

This handbook does not contain information applicable to graduate students. A separate handbook for graduate students can be found on the School of Music Web site.

We are anxious to improve the quality and content of this handbook. If you have any comments or questions, please contact the Administrative Assistant in C-550 of the HFAC.

SCHOOL OF MUSIC MISSION STATEMENT

The BYU School of Music seeks truth in great music. We strive to lead in the composition, performance, teaching, and understanding of music and to serve the university, The Church of Jesus Christ of Latter-day Saints, and the world through this divine gift.

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A MESSAGE FROM THE DIRECTOR OF THE SCHOOL OF MUSIC

PROFESSOR KORY KATSEANES

How fortunate you are to be studying the most satisfying, inspiring subject offered on any campus, and to be studying it at the best university in the world. I'm sure you don't mind that I'm biased just a bit, but I feel the same way about being able to teach at BYU, and to be among faculty and students who live and breathe music. Let me first welcome you to yet another unforgettable year. These halls are filled with passionate musicians who are "anxiously engaged" in the art of great music. Whether this is your first year or last, exciting things await us along the way.

I find our mission statement profoundly motivating.

The BYU School of Music seeks truth in great music.

We strive to lead in the composition, performance, teaching, and understanding of music and to serve the university, The Church of Jesus Christ of Latter-day Saints, and the world through this divine gift.

I hope you agree that this pursuit – to seek truth – will guide you not only through this academic year, but will be a guide to the application of what you learn throughout your life. Part of that truth is that what you are here to learn is just the start, even the continuation, of a life-long quest. But many of the best tools you will develop to decipher truth in music will come as a result of your studies here, and we are committed as a faculty to helping you acquire these important tools.

Take it upon yourself to be personally in charge of your academic progress. That is the message we want you to hear as you read this document. Don't be the student who doesn't know how many credits are still needed to graduate or what classes should be taken next semester.

Success in music requires several things. Certainly, some talent. Unquestionably, lots of hard work, more than you may yet comprehend. Often luck. But more than anything, a real sense of how to develop your individual strengths to give you the best options. You have to know yourself, or come to know yourself. What are you best at? What music do you love most? What music do you perform best? What use of music in your life will best capture your unique talents and personality and give you the best advantage in a competitive marketplace? The reason to pursue music is not because you love it nor even because you feel you can "make it" in music, but ultimately because it is who you are. You really can't think of anything you would rather do.

The faculty have all answered these questions successfully in their own lives and have mentored hundreds, even thousands, of students in finding such answers. They know how to answer your most important musical questions, but you'll need to ask them for help. Do so. Make appointments to visit with your different faculty. They love to talk about music and careers and are eager to help those who ask.

Yes, we study music, listen to it, adore it, and hope to share it, but we also are eager to be divinely directed in our work. Be prayerful about your classes, your practice, your career. But also be willing to be directed – to those who you can help, to those whose help you need, and to destinations yet unknown. Be aware of those around you, your fellow music majors especially. There is a wonderful tradition here of a fun, friendly, caring, even loving cohort of music majors who make the HFAC their home away from home. Look around to see who might need a friend, or an extra set of ears to listen to a challenging passage, or help with theory or juries, or lunch.

May you be successful, inspired, relentless in your practice, and above all, happy. My very best wishes to you for a great year.

Organization of the School of Music

ADMINISTRATIVE PERSONNEL

Director

Kory Katseanes

C-550D HFAC, 801-422-6304 ~ kory_katseanes@byu.edu

As Director, Professor Katseanes oversees all academic programs, policies, and budgets of the school. He works with the faculty and administration in defining the mission and vision of the school and works to provide the resources this requires. He is also Director of Orchestras and conducts the Philharmonic and Chamber Orchestras. He teaches orchestral conducting and literature as well as private instrumental conducting to graduate students.

Associate Director: Graduate Studies

Claudine Bigelow

E-545 HFAC, 801-422-1315 ~ claudine_bigelow@byu.edu

Dr. Bigelow chairs the Graduate Council and oversees graduate admissions, scholarships, curriculum, and policies. She is an Associate Professor of Viola and also teaches chamber music and string literature.

Associate Director: Undergraduate Studies

Jeremy Grimshaw

E-569 HFAC, 801-422-6113 ~ jeremy.grimshaw@byu.edu

Dr. Grimshaw chairs the School of Music Curriculum Council and the Assessment Committee and serves on the College of Fine Arts and Communications Curriculum Council. He oversees undergraduate curriculum and associated policies. He is an Assistant Professor of Musicology and Ethnomusicology and the author of books and articles on Balinese gamelan and contemporary American music. He is also the founding director of Gamelan Bintang Wahyu, BYU's Balinese percussion ensemble, and teaches world music courses.

Associate Director: Performance

Don Peterson

E-485A HFAC, 801-422-7275 ~ donald_peterson@byu.edu

Dr. Peterson supervises all performances in the School of Music and is Director of Bands. In addition to conducting the Wind Symphony, he serves as chair of the Performance Council. He teaches band conducting and literature as well as private instrumental conducting to graduate students.

Associate Director: Strategic Planning

Tom Durham

E-553 HFAC, 801-422-3226 ~ thomas_durham@byu.edu

Dr. Durham works with the Director to plan for the future needs of the School. He is Professor of Music Theory and Composition and is a composer, teaches Music Theory and Dictation courses, and is the Executive Director of the Barlow Endowment for Music Composition.

Assistant Director: Admissions, Scholarships, and Student Support

Mark Ammons

C-550A HFAC, 801-422-4824 ~ mark_ammons@byu.edu

Dr. Ammons oversees all School of Music matters related to undergraduate admissions, scholarships, teaching assistantships, and other student aid. He also coordinates and plans development and fundraising activities and oversees all marketing and public affairs for the School. He manages the performance support area and is responsible for all physical facility issues related to office needs, renovation schedules, piano shop supervision, and faculty office requests. He teaches classes and coaches jazz ensembles and currently serves as Division Coordinator for the Jazz Studies Division.

Assistant Director: Controller**Brett Thomas**

C-550B HFAC, 801-422-6343 ~ brett_thomas@byu.edu

Brett is responsible for the management and administration of the School of Music's financial accounts. This includes all budgets, scholarship disbursements, refund requests, and graduate assistant contracts.

Academic Administrative Assistant**Marilyn Parks**

C-550C HFAC, 801-422-6304 ~ marilyn_parks@byu.edu

Marilyn assists the Director with School of Music communication, scheduling, and faculty issues. She helps students with petitions, add/drop issues, grade changes, and unique registration needs. Marilyn works with the faculty, the Music Advisor, and various university offices to ensure students fulfill their undergraduate and graduate requirements. She also serves as graduate secretary.

Office Manager**Laura Holt**

C-550E HFAC, 801-422-4380 ~ laura_holt@byu.edu

Laura supervises student secretaries and the day-to-day activities of the School of Music's main office. She is responsible for office supplies, directories, telephones, and email/regular mail. She assists with physical facility projects, practice room signups, and hosting. She coordinates music for devotionals and assists with P-card purchases and travel plans/expenses.

ADMINISTRATIVE OFFICES**BYU School of Music Main Office**

C-550 HFAC, 801-422-8903, 801-422-4784

music@byu.edu

The receptionists in the Music Office are liaisons for all procedural matters of admissions, scholarships, and practice rooms and can answer many general questions about School of Music programs.

Undergraduate Admissions and Scholarships

C-550 HFAC, 801-422-2660

musicadmissions@byu.edu

Assistant Director Mark Ammons and his assistant oversee all School of Music matters related to undergraduate admissions, scholarships, teaching assistantships, and other student aid. Your official School of Music file containing concert attendance reports, jury results, and other documents is accessed through Dr. Ammons' assistant.

Elementary Music Education Office

C-582 HFAC, 801-422-3200

music.secretary@gmail.com

This office supports the elementary music education program. Questions regarding curriculum issues and application to this program can be handled here.

Band and Orchestra Office

E-485 HFAC, 801-422-2510

band-office@byu.edu

This office supports the various band and orchestra programs within the school. Don Peterson and Fred McInnis supervise the office staff.

RB Music Office

1128 RB, 801-422-2563

rbmusic@byu.edu

This office serves two academic divisions, Media Music/Sound Recording Technology and the music component of the multidisciplinary degree Music Dance Theatre (MDT). Gayle Lockwood (MDT) and Ron Saltmarsh (Media Music/Sound Recording) are supervisors.

College Advisement Center

Music Advisor

D-444 HFAC, 801-422-3777

megan_beardall@byu.edu

The College Advisement Center (CAC) is one of the most important connections you have to your academic career at BYU. The Music Advisor's duties include helping to plan your academic schedules; explaining degree requirements and prerequisites; assisting with graduation planning; updating academic majors and other records; flagging; processing substitutions and waiver forms; MAPs and progress reports; and auditing and submitting students for graduation.

Other offices and services available are described under the "Facilities" section in this handbook.

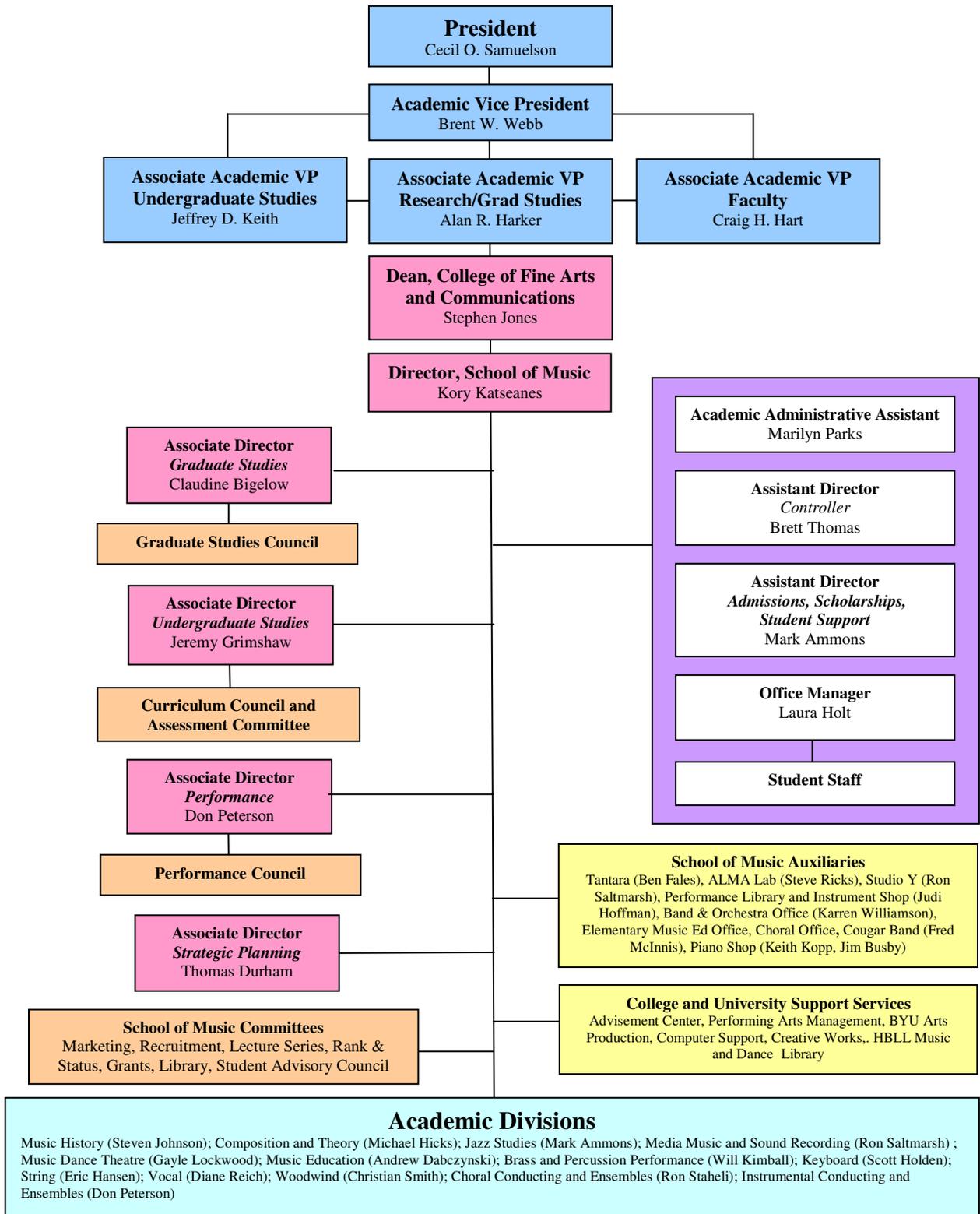
FACULTY DIVISIONS WITHIN THE SCHOOL OF MUSIC

The School of Music is divided into *divisions* that direct the various performing and academic areas of the school. The *coordinator* of each division is responsible for the oversight of the programs administered by that faculty and for the progress of its students. The Division Coordinator generally signs any official documents specific to an academic program. School of Music divisions and their coordinators are:

DIVISION	COORDINATOR	PHONE	OFFICE
Music History	Steven Johnson	801-422- 3217	E-563
Composition and Theory	Michael Hicks	801-422- 2275	E-555
Jazz Studies	Mark Ammons	801-422- 4824	C-550A
Media Music and Sound Recording	Ron Saltmarsh	801-422-5254	1128B RB
Music Dance Theatre	Gayle Lockwood	801-422-5121	1136 RB
Music Education	Andrew Dabczynski	801-422- 2317	E-554
Brass and Percussion Performance	Will Kimball	801-422- 2375	E-465
Keyboard Performance	Scott Holden	801-422- 7713	E-430
String Performance	Eric Hansen	801-422- 4135	E-378
Vocal Performance	Diane Reich	801-422- 8949	E-455
Woodwind Performance	Christian Smith	801-422- 4918	E-466
Choral Conducting and Ensembles	Ronald Staheli	801-422- 3169	E-334
Instrumental Conducting and Ensembles	Don Peterson	801-422- 7275	E-485A

See the more extensive discussion under Degree Programs – Descriptions, Procedures, and Policies.

School of Music
ORGANIZATIONAL CHART
 2012-13



Degree Programs

DESCRIPTIONS, PROCEDURES, AND POLICIES

DEGREES, MAJORS, EMPHASES

The BYU School of Music awards three undergraduate degrees: Bachelor of Music (B.M.), Bachelor of Arts (B.A.), and Bachelor of Fine Arts (B.F.A.). Within these three degrees are a variety of “majors” and “emphases”:

DEGREE	DIVISION	MAJOR	EMPHASIS
B.A.	Music History	Music	
B.F.A.	Music Dance Theatre	Music Dance Theatre	
B.M.	Jazz Studies	Jazz Studies	
B.M.	Media Music and Sound Recording Technology	Media Music	
B.M.	Composition and Theory	Music Composition	
B.M.	Music Education	Music Education	K-12 Choral
B.M.	Music Education	Music Education	K-12 Instrumental
B.M.	Music Education	Music Education	Elementary Music Specialist
B.M.	Brass and Percussion	Performance	Brass
B.M.	Keyboard	Performance	Combined Piano & Organ
B.M.	Keyboard	Performance	Organ
B.M.	Brass and Percussion	Performance	Percussion
B.M.	Keyboard	Performance	Piano
B.M.	String	Performance	Strings
B.M.	Vocal	Performance	Vocal
B.M.	Woodwind	Performance	Woodwinds
B.M.	Media Music and Sound Recording Technology	Sound Recording Technology	

Following are brief descriptions of each of these degrees. Further information can be found on the *Major Academic Plans (MAPs)* available in the College Advisement Center, on the BYU Web site, and by contacting the Division Coordinator over your area of interest.

Bachelor of Arts in Music

The Bachelor of Arts in Music provides a broad, liberal arts education with a focus on the basic skills of music (including the “core” curriculum and performance requirements). Bachelor of Arts students must meet all music admission requirements, including a performance audition. Students interested in *music theory and history* generally pursue advanced graduate work in those academic fields of study. *Contact: Steven Johnson.*

Bachelor of Fine Arts in Music Dance Theatre

This degree offers an innovative, interdisciplinary education in music, dance, and theatre that fosters the values of The Church of Jesus Christ of Latter-day Saints. Courses stimulate the highest level of professional achievement in singing, dancing, and acting while providing an academic foundation in the history and theory of performing arts. The MDT program maintains a strong commitment to performance, with musical theatre stage productions, large-scale spectacles, recordings, convention shows, and international touring companies. The MDT program is sponsored by the College of Fine Arts and Communications and is taught by faculty from the School of Music, the Department of Theatre and Media Arts, and the Department of Dance. Music Dance Theatre majors must meet all music admission requirements, including a performance audition. *Contact: Gayle Lockwood.*

Bachelor of Music in Jazz Studies

The Jazz Studies program trains students interested in jazz and jazz-related styles. High performance standards, stylistic breadth, improvisation, and professionalism emphasize a clean, faith-promoting atmosphere. Jazz Studies courses, which are not restricted to this major, include ensembles, combos, a combo master class, jazz improvisation (instrumental and vocal), jazz pedagogy, jazz history, jazz arranging, and jazz literature. The scope of study extends to such jazz-related styles as Latin and contemporary popular music. Jazz Studies majors must meet all music admission requirements, including a performance audition. *Contact: Mark Ammons.*

Bachelor of Music in Media Music

Those interested in careers in media music – television, radio, film, and recording – often seek careers as songwriters, film composers, producers, musicians, and arrangers, while still others find their way into the business community as owners or managers of music production companies and recording studios. Media Music students must meet all music admission requirements, including a performance audition. *Contact: Ron Saltmarsh.*

Bachelor of Music in Music Composition

This major is intended for the student who has considerable talent and interest in the composition of art music. The curriculum prepares the student for graduate study in composition and theory or may lead to a professional career as a composer or arranger. Composition majors must meet all music admission requirements, including a performance audition. *Contact: Michael Hicks.*

Bachelor of Music in Music Education

A degree in music education prepares the student for K-12 licensure as a public school music teacher with either a choral or an instrumental emphasis or as a specialist in elementary music education. The degree program is a composite of music and education. The combined emphasis in elementary music education and elementary education prepares the student for dual licensure as an elementary music specialist and as an elementary classroom teacher. Music Education majors must meet all music admission requirements, including a performance audition. *Contact: Andrew Dabczynski.*

Bachelor of Music in Performance

The performance degree prepares students for professional work as performers and studio teachers. Many performance majors continue their studies on the graduate level to further prepare for a performance career or college teaching. The program is designed to help students develop their performance skills to a level expected of applicants for admission to a master's degree program in performance or pedagogy. The student also develops skills as a studio teacher through exposure to teaching skills, theories of learning, and pedagogical materials. Performance majors must meet all music admission requirements, including a performance audition. *Contact your individual studio instructor.*

Bachelor of Music in Sound Recording Technology

Courses in sound recording include comprehensive instruction and a thorough hands-on project experience in studio recording and concert reinforcement. These courses are designed primarily for the student who has considerable talent and interest both in music and in recording theory and technology. Sound Recording Technology students must meet all music admission requirements, including a performance audition. *Contact: Ron Saltmarsh.*

Other Brigham Young University Majors

Only School of Music students may enroll in the "core" curriculum in music. "Pre-Music" majors and other students can take those courses only after official acceptance into the School of Music.

GETTING STARTED: ADMISSION PROCEDURES

Applications

All School of Music applicants – new freshmen, continuing BYU students, and those transferring from another school – must audition with a chosen instrument or voice. To audition, complete the Music Admission and Scholarship Application form online, including a letter of recommendation from a music teacher. Once this process is completed, you will be instructed on how to schedule an audition online. If you are unable to attend the live audition at the end of January, you may send your audition materials in any of the following formats (WITH the approval of the studio professor): CD, DVD, MP3, or as a YouTube video. (Note that different instruments and voice have different recorded audition requirements and different audition materials.) For information, application materials, and to schedule a live audition, please visit the School of Music Web site at <http://music.byu.edu>.

The GENERAL DEADLINE for applications for entrance in the following Spring or Summer term or Fall semester is **15 January**. However, please note there is a PRE-SCREENING application and audition materials submission deadline for **ALL CLASSICAL VOCAL** students auditioning for the BM in Vocal Performance and the BM in Composition degree programs. There is also a PRE-SCREENING application and audition for **ALL VIOLIN** students auditioning for any music degree program. The pre-screening deadline is **1 December**. Following this deadline, all pre-screening materials will be reviewed, and all applicants will be notified during the first week in January. The chosen finalists will be invited to register for an audition time on the live audition day to be held at the end of January.

Auditions

Live auditions are always held on the last Saturday in January. The submission of an audio or video recording in lieu of a live audition is due on the general application deadline of 15 January (except for the vocal and violin students mentioned in the paragraph above).

Once the online application process is completed, you will be instructed on how to schedule a live audition online. Live audition requirements vary; most do not require piano accompaniment. It is usually not possible to hear all the music prepared for a live audition. Representative samples or sections of audition pieces will

be heard. Descriptions of audition requirements for each studio area are available on our Web site <http://music.byu.edu> or from the School of Music Office, C-550 HFAC.

Aural Skills Diagnostic Exam

The Aural Skills Diagnostic Exam tests your skills in harmonic, melodic, and rhythmic dictation. Along with your audition results and past academic record, your score on this exam will be a factor in your admission into the School of Music. The average score of a student accepted into the School of Music is 35-40 (out of 64). The test may be retaken to improve your score. This exam **must** be completed before you can be considered for admission to the School of Music – no exceptions. The deadline to complete the exam is the last day in January.

The exam may be taken (1) in a group on the day that live auditions are held on the BYU campus; it is given twice on that day, (2) individually at the BYU Testing Center (fee required, call 801-422-6147 to schedule a time), or (3) through a proctor from the area where you live (only available in unusual or long-distance situations). All those auditioning live on the BYU campus must complete the Aural Skills Exam on or before the day of their audition and may not request a proctored exam. Those submitting a recording as their audition should contact the School of Music Office (801-422-8903) for more information regarding the exam.

Some introduction to music theory can be obtained by enrolling in Music 190 at BYU or taking a similar course in music fundamentals elsewhere. We also recommend the book by Paul O. Harder and Greg A. Steinke, *Basic Materials in Music Theory: A Programmed Course* (current or past editions). Computer programs such as *MacGamut* and *Practica Musica* are recommended. There are also many free online ear training sites.

AP Credit

If you score a 4 or 5 on the aural portion of the AP Music Theory test, you will not be required to take the Aural Skills Exam (though it still may be useful for you to do this), and you will receive credit for MUS 193. You will also receive credit for Music 195 if you score a 4 or 5 on the written (theory) portion of the test. You will, however, be responsible for completing MUS 197 (first semester sight singing). You must bring a copy of your official AP Music Theory test scores to the School of Music, even if you previously requested that your scores be sent to BYU. You may also fax these scores to us (attn.: School of Music Admissions) at 801-422-0533.

Notification

After applying, auditioning, and completing the aural skills exam, you will be notified by e-mail and online via your School of Music application page regarding acceptance into the School of Music, usually by the end of February. You will not receive a letter through traditional mail. If accepted, you will be asked to indicate **as soon as possible** your decision to accept or reject the offer. **Please note that acceptance to the School of Music is dependent on admission to Brigham Young University and that new freshmen and transfer students who are accepted to the School of Music are not guaranteed admission to the University.**

AFTER YOU ARE ACCEPTED

Personal Contact Information

Always keep your personal contact information updated on *myBYU*. The School of Music uses email frequently to notify students of important information and announcements. At the start of each semester, the student email list is downloaded and used throughout the semester. If you change your email address after the semester has begun, be sure to notify the School of Music Academic Administrative Assistant of the change so that you miss no important messages.

Transfer Students

Transfer students should arrange to meet with the Music Advisor as soon as they are admitted to begin the transfer evaluation process. For more information, see the Transfer Credit section of this handbook.

Piano Proficiency Requirement

All students whose instrument is not piano or organ must complete the Piano Proficiency requirement **by the end of the sophomore year**. The proficiency can be completed in one of two ways: 1) take Music 221 and Music 222 and receive a grade of C- or better; or 2) take the Piano Proficiency Exam in lieu of the classes. Students who opt for taking the exam in lieu of the classes should pick up a copy of the Piano Proficiency requirement from Dr. Richard Anderson, E-435 HFAC. When prepared, students can make an appointment with Dr. Anderson (richard_anderson@byu.edu) to complete the exam. See the Piano Proficiency Requirement section of this Handbook, listed under Curriculum Requirements, for further information.

New Student Orientation

Prior to the start of the fall semester, there is a series of orientation meetings for new BYU students. Descriptions of orientation events can be found at: <http://orientation.byu.edu>. Included is an orientation to the College of Fine Arts and Communications and to the School of Music. Considerable information is given during those meetings, and all students new to the School of Music – including transfer students – are asked to attend.

PLANNING YOUR COURSE OF STUDY AT BYU

There are several important sources of information regarding your degree program and major at BYU: the online *Undergraduate Catalog*, the MAPs (Major Academic Plans, available in the College Advisement Center), this *Undergraduate Handbook*, the Learning Outcomes website (learningoutcomes.byu.edu), your School of Music faculty advisor, and advisors in the College Advisement Center. The *Undergraduate Catalog* is the official document of the university describing your degree and major. Degree requirements change from time to time, but you will be held responsible for those in force at the time you enter a specific major in the School of Music. The MAP that applies to your major expands on the information in the *Catalog* and provides helpful plans for a semester-by-semester registration schedule. This *Undergraduate Handbook* explains particular policies regarding the requirements for your degree and the resources available to you. **READ ALL THREE DOCUMENTS CAREFULLY.**

A good strategy in beginning your career at BYU is to contact the College Advisement Center as soon as you are on campus to set up an appointment. Go over the *Catalog* and this *Handbook* before you arrive. In consultation with the advisor there, work out a schedule that will move you quickly and securely towards graduation. The degrees in music have a relatively high number of major credits and important course sequences; if you do not plan your time well, you will likely spend more than eight semesters completing your program.

Advisement

To obtain advice and answers to your questions about your academic plans, visit the College Advisement Center, staffed by full-time advisors trained to help you in your academic plan at BYU. Although the Music Advisor, Megan Beardall, is available for advice and consultation, ***you, the student, are ultimately responsible for meeting your degree and major requirements.*** The School of Music strongly recommends that you meet with the Music Advisor on a regular basis (at least once a year).

The College of Fine Arts and Communications Academic Advisement Center

From the moment you enter BYU until the time you graduate, the College of Fine Arts and Communications Advisement Center (D-444 HFAC, 801-422-3777) is involved in your academic career. Phone or drop by to make an appointment. The Advisement Center offers the following information and services:

- Appointments with a professional academic advisor;
- Registration materials for each semester or term;
- Major Academic Plans, or MAPs, outlining courses for specific programs in music;
- Advice on changing your major or emphasis within the School of Music (this may require an audition, as for new incoming students);
- “Flagging” your official university record to enable you to register for “majors-only” classes;
- Current and past *Undergraduate Catalogs*;
- Help with transferring classes from another university;
- Various academic forms: transfer equivalency, major substitution/waiver forms, and academic warning/probation packets;
- Declaring a double major or a minor.

Your advisor in the Advisement Center is knowledgeable, interested, and wants to help you graduate. In an appointment, the advisor will verify your general education, university, and major requirements and help you set up a plan for graduation. Your academic advisor also assists you in completing your graduation application and submits your name for graduation. For career questions, you will want to visit with members of the School of Music faculty.

Learning Outcomes

Purpose

Expected Learning Outcomes (LOs) are statements describing what instructors expect students to understand and be able to do upon successful completion of a program or course. These outcomes assist you in understanding what you will be learning during your time in the program or course and more readily see how various classes or assignments fit into the greater picture of your education. See the main page of learningoutcomes.byu.edu for more information on the purpose of LOs.

Organization

Note that there are several levels of LOs, each informing the other: course, program, college, and university (or BYU’s AIMS [see aims.byu.edu]). Each year, these outcomes are assessed at the various levels providing instructors a means of adapting their expectations for the coming year based on the current year’s assessment of outcomes.

Viewing

LOs for each degree program or course can be found by visiting learningoutcomes.byu.edu. You will then choose “Fine Arts and Communications” from the college menu, “Music” from the department menu, and your degree program from the program menu. Individual course LOs can be viewed either in your chosen program or by selecting “All Music Courses” in the program menu.

Applying to Music Education Programs

Most students who apply to the School of Music are accepted directly into their chosen major. However, that is not the case for those who wish to study music education. Students desiring to major in music education must pursue the following procedures for admission:

- *Bachelor of Music in Music Education: K-12 Choral Emphasis:* Students seeking admission to the K-12 Choral Music Education major must first enroll in and complete Music 176 (Careers in Music Education). This course leads students through the entire application process including gathering recommendations, compiling application materials, participating in a live vocal audition, and completing an interview with Dr. Broomhead. For all students applying for Choral Music Education (only), a special live audition is held at the conclusion of Music 176, which is offered in the winter semester and summer term. No other vocal audition is necessary to be considered for this major.
- *Bachelor of Music in Music Education: K-12 Instrumental Emphasis:* Students seeking admission to the K-12 Instrumental Music Education major must complete the standard School of Music audition procedure on their major instrument. Then they must enroll in and complete Music 176 (Careers in Music Education). This course leads students through the entire application process including gathering recommendations, compiling application materials, and completing an interview with either Dr. Dabczynski or Dr. Saville.
- *Bachelor of Music in Music Education: Elementary Music Specialist:* Students seeking admission to the Elementary Music Specialist major must enroll in and complete Music 176 (Careers in Music Education). This course leads students through the entire application process including gathering recommendations, compiling application materials, and completing an interview with either Dr. Jaccard or Professor Kenney. Those students who are instrumental majors must complete the standard School of Music audition procedure on their major instrument. Those who are vocal majors (only) will take a special live audition held at the conclusion of Music 176, which is offered in both winter semester and summer term.

Contact the Division Coordinator of Music Education, Dr. Andrew Dabczynski, for further information

Changing Your Major within the School of Music

To change your degree program, major, or emphasis within the School of Music, obtain a “Change of Major Application” in the Music Office at C-550 HFAC or the Advisement Center at D-444 HFAC, fill it out, and submit it at your next performance jury. Additional application requirements for some majors include:

- *Bachelor of Music in Jazz Studies* students are evaluated through the performance jury.
- *Bachelor of Music in Media Music* students must pass a portfolio review.
- *Bachelor of Music in Music Composition* students must pass a portfolio review.
- *Bachelor of Music in Music Education* students must complete Music 176 and receive faculty approval.
- *Bachelor of Music in Performance* students must complete a jury at an advanced level and be recommended by the faculty.
- *Bachelor of Music in Sound Recording Technology* students must receive the consent of the Division Coordinator.

Most students are admitted to majors in the fall semester, and students who successfully apply to a major during any given calendar year are expected to meet the program requirements in effect during the fall semester of that year. Transfer students are considered on a case-by-case basis. Students may not “grandfather” into an older program (see the *Undergraduate Catalog*).

Changing Your Major / Leaving the School of Music

Students leaving the School of Music to pursue study in a different department should be aware of the following university policy:

Students must select and declare a major by the time they have 60 earned BYU credit hours (excluding language exam credits). Once a student has 75 earned BYU credit hours (excluding language exam credits), they will not be allowed to change their major, unless special permission is granted.

(Changing majors within the School of Music is permissible and represents an exception to the university policy.)

Record Keeping

Student Files

Each music major has an academic file that is created upon entrance to the School of Music and which is kept throughout your enrollment. These files are accessed through the Admissions Assistant or, in the case of MDT majors, in the Music Office in 1128 RB. The file contains a variety of records pertaining to your academic progress, including applications to the School of Music as well as to degree programs and majors, jury results with teacher comments, and repertoire cards.

Student files are kept locked. Faculty may check out these files for 24 hours to review. Students may look at their own files under the supervision of faculty or staff personnel, but under no circumstances may a student take a file out of the room or alter or remove any information in the file without faculty knowledge and consent. No student may examine any other student's file.

At the end of your time as a music major at BYU, your file will be taken from the HFAC and archived with BYU's Records Management Division. A list of all files in the school archives is kept in C-550. If for some reason you need to look at your file after that time, the Admissions Assistant is able to retrieve the file, a process that takes a few days.

Official Academic Record

An official academic record of your progress at BYU is kept as an electronic file on the university's computer system. This information can only be altered by an official of the university (such as your advisor in the College Advisement Center or by the administrative staff of the School of Music). A printout of this record can be obtained online through *myBYU* or through any Advisement Center on campus. Be sure to read the section on "Academic Advisement" (found under "Advisement Resources") in the *Undergraduate Catalog* that describes this "Progress Report" and other such aids to keep track of your progress. Your official academic record is used to determine your qualification for graduation.

Other Records

There are many important documents that are passed to you at Brigham Young University. You will find that many of these will be useful to you in your professional career or personal life. Retain copies of concert and recital programs in which you participate, papers and exams that you write (they might verify your grade, if records are in error!), and copies of all official correspondence and forms.

There are a number of official records for which you are directly responsible. Be sure you are aware of these and that you are conscientious in following through. Such things include records of student teaching and scholarship applications.

FERPA (Family Education Rights and Privacy Act)

Any record related to a student's academic career in the School of Music that is (a) placed in the student's file in the School of Music, (b) seen or created by more than a single person, or (c) available on a public database, is covered by FERPA. All student records kept in the School of Music are regarded as "confidential" records and are unavailable to anyone except the student, faculty members, and staff.

Transfer Credit

General Policies

If you are a transfer student, you may have taken classes at another institution that you wish to count towards your music degree at BYU. You may, on the other hand, wish to take one or more courses at another university at some point (such as over a summer) and apply those credits towards your BYU degree. General education classes (i.e., non-music courses) are evaluated at the time of your admission to the university; the BYU Admissions Office can answer questions about their procedures. The BYU School of Music will evaluate music credits from other colleges and universities to count towards your BYU music degree. In general, the following rules apply:

- Music courses taken at institutions accredited by the National Association of Schools of Music (NASM) are generally accepted for majors in BYU's School of Music, as long as there are equivalent courses here. To learn if a college or university is accredited by NASM, consult their Web site: <http://www.arts-accredit.org/nasm/nasm.htm>.
- Music courses taken at institutions not accredited by NASM may be accepted, but only after you pass an equivalency exam administered at BYU (see below).
- At least 1/3 of the total credit hours earned toward any undergraduate music degree must be earned in residence at BYU. This requirement is in addition to the 30-hour residency minimum required by general BYU policy.
- All upper-level performance instruction (360R and 460R) must be completed in residence at BYU, as well as senior recitals for performance majors. Exceptions are granted only by petition to the Associate Director over Undergraduate Studies (Jeremy Grimshaw).
- All transfer students must have their previous university work in music evaluated by the appropriate BYU School of Music faculty members to determine what credits will be accepted in the transfer (see the college CAC for referrals). We subscribe to the policy of the National Association of Schools of Music and carry no obligation to accept upper-division music credits from other member schools.

Procedure

If you have taken or plan to take a transfer course that fits the above guidelines, you should initiate the following procedure to have the credit count towards your academic music major at BYU:

1. Gather any documents you can about the transfer course, such as a course description, syllabi, exams, etc. The minimum required for each transfer course is a photocopy of the description printed in the other university's catalog of courses (including the title page from the catalog, listing the academic year) or a printout of that information from the university's current Web site (with the *url* listed).
2. If you have not yet been officially accepted as a student at Brigham Young University, secure a copy of your official transcript from the transferring institution.
3. Visit or contact the College Advisement Center (CAC). The Music Advisor will help you fill out a "Transfer Equivalency" form.

4. If the CAC informs you that the transfer credit is not from a NASM-approved school, arrange to take an appropriate equivalency exam, as directed, by contacting the BYU professor in charge of that academic or performance area.
5. Submit the Transfer Equivalency form, along with the other materials you supply, to the Music Advisor in the CAC. It will be forwarded to the appropriate faculty for evaluation. If approved, the transfer equivalency will then be entered on your official university record.
6. Check back with the CAC to learn the results of your request.

Transfer credit for private lessons is evaluated at the time of your audition. As part of this process, you are assigned an initial level of private instruction (a course number). See the CAC if you have questions.

Course Policies

Grades

See the *Undergraduate Catalog* for a discussion of grading policies of BYU. Note that grades are defined as:

- A Excellent
- B Good
- C Satisfactory
- D Minimum passing grade
- E Unacceptable

University policy states that any course grade meeting the “minimum passing” standard will qualify the student for having fulfilled that graduation requirement. However, you should note carefully that some course prerequisites in music require the student to pass a preparatory course with a minimum grade of C-. For example, before you are permitted to enroll in second-semester theory (MUS 196), you must first pass **all** first-semester dictation/theory/sight-singing classes (MUS 193, 195, 197) with a minimum grade of C-. Check the *Undergraduate Catalog* for details.

If you receive an “E” in a course, you must repeat it successfully before you can continue with other courses in that sequence. Also read carefully the section on “Incomplete” grades in the *Undergraduate Catalog*.

“Flagging” for Course Registration

Many courses in the School of Music are restricted, due to a “majors only” designation or to prerequisites. Before the computer will allow you to register for those courses, you must have your record flagged by the College Advisement Center. All incoming students are automatically flagged for beginning music theory core courses and private lessons.

A flag is a code placed on your *myBYU* account which allows you to register for a majors-only course. The School of Music uses flags to make sure only admitted music students are registered in its high demand courses. For example, if your non-major roommates try to register for Music 195 Theory 1, they would be blocked from doing so because they do not have the correct flag.

The School of Music also uses flags to make sure that accepted music majors have met certain prerequisites. For example, if you want to take Music 395 Form & Analysis, you must first complete Music 193, 194, 195, 196, 197, 198, 293, 295, and 297. You will need a flag on your *myBYU* account to register. If at any point in the registration process you get a message stating “departmental approval is required to take this course,” it usually means you need a flag.

The music courses that require flags for registration are 161, 193-198, 221, 222, 235, 249, 250R, 260R, 271, 272, 293-298, 305-308, 349, 360R, 371, 395, 449, 460R, and 471. Prerequisites for these courses can be found in the *Undergraduate Catalog*.

To obtain a flag, visit the Advisement Center in D-444 HFAC and ask the front desk personnel to check your prerequisites. If you have met the requirements, they will flag you. If you have any deficiencies, they will let you know. Flags are placed on your account normally within just a few hours, so you can register within a short time from requesting the flag.

Not all music courses have flags, but they may still have prerequisites. The School of Music does not prevent you from registering for every class in the program – even if you have not met prerequisites. So, it is important for you to know the prerequisites. For example, Music 481 Orchestration has a prerequisite of “C- or higher in Music 294, 296, and 298.” This class does not have a flag, but you should not take it if you have not met the prerequisites. It is appropriate to work with professors to make sure you have met prerequisites, even if you are allowed to register online without requesting a flag. You should also consult the course listings in the *Undergraduate Catalog* for a full list of prerequisites before you register.

Credit by Examination (Challenge Exams)

For a few academic courses within the School of Music (primarily the theory and history core courses), Challenge Examinations are available to students. See the description of this option in the *Undergraduate Catalog*. Consult specific Division Coordinators for further information about courses you wish to challenge.

Applying for Graduation

As you approach the end of your degree requirements in the School of Music, you should apply for graduation. For April graduation, the application deadline is November 15; for June graduation, February 15; for August graduation, April 15; and for December graduation, September 15. Keep the following in mind:

- Apply online for graduation one semester in advance by going to graduation.byu.edu. Then schedule an appointment with the Music Advisor in the College Advisement Center.
- The Music Advisor will review your Progress Report with you and finalize the application.
- The biggest areas of concern for graduating seniors are transfer credits, challenged classes, waivers, and grade changes. (Be certain that any necessary grade changes have been processed.)

CURRICULUM REQUIREMENTS

The Core Curriculum

The core curriculum in the School of Music refers to those courses that are required by all academic majors in music. It consists of:

Music Theory <i>Lower division</i>	Music History	Performance	Other Skills
MUS 193, 194, 195, 196, 197, 198 MUS 293, 294, 295, 296, 297, 298		4 semesters of private instruction (as described for each major) A major ensemble for the first four consecutive semesters.	MUS 235 (conducting) MUS 221-222 (piano), or pass the Piano Proficiency Exam <i>(B.M. majors in organ and piano performance fill the piano proficiency requirement by taking MUS 264 & 265)</i>
<i>Upper division</i>			
MUS 395	MUS 305, 306, and 307 or 308	(Additional performance is required for most majors.)	

Do not procrastinate any part of this coursework. In your *first semester* as a music major, you should be enrolled in music theory, dictation, sight-singing, private instruction, and a major ensemble – *no exceptions*.

Waivers for any part of the core curriculum are rarely given and require approval both through the division coordinator and the Associate Director over Undergraduate Studies. Visit with the Music Advisor to obtain appropriate paperwork and deliver it to your teacher, who will then take it to the division coordinator and on to the Associate Director over Undergraduate Studies. You will be notified of the decision by email from the Music Advisor.

Each major requires other specific courses beyond the core. Details can be found in the *Undergraduate Catalog* and in the *MAP* for each major. Note as you plan your course of study that Spring and (especially) Summer terms have reduced offerings in music; private lessons, for example, are rarely offered during Summer term except in a few studios.

Private Studio Instruction, Master Class, and Juries

Private Lessons and Master Class

MUS 161, 260R, 360R, and 460R consist of studio instruction on your instrument or voice *and* a studio class (master class) in which students perform for one another and study performance issues as a group. The hour and place for the weekly studio class are published in the online class schedule, where the classes are treated as “labs” and listed under each instrument or under voice. Attendance is required both at lessons and at master class. **No other School of Music course, performance, or activity can take precedence over master class attendance unless specifically approved by your studio teacher.**

Specific requirements must be met before a student can be advanced from one performance level to another. All students must complete the curriculum and performance-level expectations.

To sign up for lessons and your master class, first consult with your private instructor to determine the appropriate course number, then register for the class. Fill out a class schedule and arrange a lesson time with your teacher within the first three days of the semester. The requirements for practice time vary from division to division within the School of Music; see your private instructor for more information.

Lessons cancelled by faculty will be rescheduled during the semester, before the performance jury occurs. In most cases, if you are ill and unable to attend a lesson and notify your teacher prior to the lesson time, every attempt will be made to make up the lesson. Some studios require students themselves to arrange to swap lesson times with another student if lessons are missed; see your own studio instructor for more information. If you miss a lesson and do not notify the teacher in advance, the lesson will not be made up. Unexcused absences will affect the final grade. Students and teachers are expected to be on time for lessons.

Juries

At the end of each semester, those enrolled in a private instruction class will perform before a group of BYU School of Music faculty members within your area of instrumental or vocal emphasis. The jury score awarded will be a major factor in determining your final grade in the course. It is also at these juries that you can apply for the next level of private instruction. If you pass the jury and have fulfilled the proper requirements for your current course (hours practiced, listening logs, etc.), then the jurors will approve your advancement.

Applied Music Requirements

Instrumentalists and classical vocalists who enter as a new music student register for MUS 260R. Contemporary vocalists register for MUS 161 their first fall semester and MUS 260R thereafter. Transfer students with prior music instruction credits are evaluated and assigned an appropriate performance level.

Each performing area within the School of Music maintains specific written requirements for private instruction and performance juries. These are minimum proficiency levels that must be reached in order to advance from one level of instruction to another. *These written requirements can be obtained from your studio teacher and should be in your possession from the beginning.* Be sure to ask for them if you don't have a copy!

Student Ratings

All students enrolled in private lessons (Music 160R, 250R, 260R, 359R, 360R, 460R) are listed as being enrolled in Music 060 for the purpose of the end-of-semester Student Ratings. Students are highly encouraged to complete the Student Ratings so that anonymous feedback may be given to instructors.

Recitals

The Madsen Recital Hall is the principal venue for student recitals. Performing times in this hall are very limited. A strict procedure must be followed to book *required student recitals* in this space.

1. Students must complete a Recital Approval Form (available in the School of Music main office or online at music.byu.edu) with appropriate signatures to be flagged for MUS 249, 349, or 449. After being flagged, they should register for the MUS 249, 349, or 449 recital course ***prior to scheduling a recital date.***
2. The sign-up dates for undergraduate and graduate students in the School of Music are posted in the Scheduling Office and are listed on the Required Student Recital Checklist and Guidelines available in the Music Office or online.

3. After registering for the appropriate recital course number and within the designated sign-up dates, a student may obtain a Student Performance Agreement and Recital Packet at the BYU Arts Production Scheduling Office in D-359 HFAC (inside the south lobby of the Pardoe Theatre). Recitals will be assigned on a first-come, first-served basis beginning at 9:00 a.m. on the first sign-up day.
4. The recital information materials must be completed and turned in to the Scheduling Office **no later than three weeks** before the scheduled recital. Students who fail to submit their materials on time may have their date cancelled or may not be guaranteed services (recording, printed program, etc.).
5. Students performing the senior recital are required to have the recital recorded by DAP and pay the recording fee.
6. Students must submit a cancellation form to cancel the recital. Only one cancellation/reschedule or date change is permitted per semester. If a second change or reschedule is necessary, the student will have to wait until the next semester to have the recital. To cancel or to change a date, time, or venue for a performance, pick up a Cancellation/Change-of-Date form from the Scheduling Office and have it signed by the instructor, the studio head or division coordinator, and the director of the School of Music (or the Administrative Assistant).

Required recitals may also be scheduled in the UPC (University Parkway Center). Recitals begin at 5:30 p.m., 7:30 p.m., and occasionally at 9:30 p.m. Students may also schedule E-400 for recitals on Friday and Saturday afternoons and evenings. We also encourage the use of F201 HFAC, Maeser Building, and Tanner Building for sophomore and junior recitals so that the Madsen can be used more frequently for guest artists, faculty, graduate, and senior recitals.

Non-required recitals by music majors may not be scheduled in the Madsen Recital Hall or the Museum of Art. During fall and winter semesters, they may be scheduled in other locations throughout the HFAC (E250, E251, E335, E353, E371, E379, E400, E432) . The student must cover all expenses associated with a non-required recital (room scheduling fee, programs, recording, piano tuning, etc.). With the approval of the Associate Director for Performance (Don Peterson), *non-required recitals* by music majors may be presented in the Madsen Recital Hall during spring and summer terms for a fee, which does not include any rehearsal time. The School of Music will not provide programs or recordings. Consult the Scheduling Office for available dates and fee schedule.

Piano Proficiency Requirement for Non-Keyboard Music Majors

Non-keyboard majors must complete the piano requirement by the end of their fourth semester of course work in the School of Music. This is done by taking Music 221 and 222 or by taking the Piano Proficiency Exam. **If taking the course work, Music 221 must be passed or waived by examination before enrolling in Music 222.**

Students wishing to have Music 221 and 222 waived can take a piano proficiency exam with Dr. Richard Anderson, E-435 HFAC, richard_anderson@byu.edu. Contact him by email to schedule an exam time and/or have questions answered.

For those students wishing to waive Music 221 and 222 by taking the proficiency, only the Music 222 portion of the exam needs to be prepared. Those students who need only Music 221 waived will pass off the items under that course number. All items under the course number must be passed off. Students can opt to pass off portions of the exam until the entire exam is completed, but no less than four items may be presented when doing so.

All proficiency items should be played as indicated at appropriate tempos without hesitations and mistakes. Fingerings for repertoire pieces, scales and arpeggios should be perfect. **Repertoire and accompaniments that are not played musically with appropriate tempos, articulation and dynamics will not pass.**

Repertoire and accompaniment selections can be substituted with examples of your own choosing with approval from Dr. Anderson. Progressions are to be played in all keys or as directed in the textbook.

All proficiency items are found in the text *Ensemble*. A copy of the text can be checked out from Dr. Anderson. When checking out a copy of the text, photocopy the pages you need and have the text returned within two days of having checked it out. **Be sure to follow the instructions in the textbook regarding each item.**

Music 221 Proficiency Requirements

1. Play major and minor cadences in all keys as directed on p. 71 of the text. Tempo: 80 per quarter note. **These cannot be written out and played from notation.**
2. Harmonize two melodies from pages 72-73. Play the melody with the right hand and a chordal accompaniment with the left hand *using the given chords, inversions, and indicated accompaniment patterns*. **Accompaniments must be played from the chord symbols and cannot be written in.**
3. Play a common melody supplied by the examiner by ear with the right hand. With the left hand, play a chordal accompaniment similar to the examples on page 72 of the text.
4. Improvise a melody from a melodic motive provided by the examiner with the right hand similar to those found on page 75.
5. Play major and harmonic minor scales that begin on the white keys for one octave up and down the keyboard. Tempo: 100 – two notes per beat (pp. 76-77).
6. Perform two pieces of repertoire from pages 82- 87 in the text.
7. Perform the accompaniment found on pages 88-89 of the text.

Music 222 Proficiency Requirements (satisfies the Music 221 requirement also)

1. Play the progression found on page 218 (No. 12.2) *in all keys with up to four sharps and four flats*. Tempo: 88 per half note. **The chords cannot be written out and played from notation.**
2. Harmonize two melodies from pages 219-21. Play the accompaniment with both hands. If you wish, the examiner can play the melody. The accompaniment should be in the style indicated in the first two measures and use the given chords. **Accompaniments must be played from the chord symbols and cannot be written in.**
3. By ear, play a common melody (supplied by the examiner) with the right hand. With the left hand, play a chordal accompaniment using one of the accompaniment patterns found on page 250.
4. From pages 222-224 of the text, improvise a melody with the right hand while playing the given accompaniment with the left hand. Examples are found on pages 222-24 of the text.
5. Play major and harmonic minor scales that begin on the white keys for two octaves up and down the keyboard. The fingering must be perfect. Tempo: 120 – two notes per beat. See pages 102-4, 144-45.
6. Play major and minor arpeggios that begin on the white keys for two octaves up and down the keyboard. Tempo: 120 – two notes per beat. See pages 198 and 225.
7. Sight read examples similar in difficulty to the pieces found on pages 60-61 of the text.
8. Perform four pieces of repertoire. Choose one from pages 150-59 (excluding page 157), one from pages 180-86 (excluding page 182), one from pages 204-11, and one from pages 232-40 in the text.
9. Perform a hymn of your choice from the LDS hymnbook or from a standard hymnbook of another denomination. Page 157 or 182 of the text can be used for the hymn.
10. Perform the two accompaniments found on pages 188 and 243 of the text.
11. Prepare a score reading example that relates to your major instrument as indicated below:

E flat instruments Play one of the alto sax lines and one other line of a different key signature on pages 176-77.

B flat instruments Play the instrumental line that corresponds to your B flat instrument and one other line of a different key signature on page 127.

F instruments	Play one of the Horn in F lines and one other line of a different key signature on pages 147-48.
String Instruments	Play the alto clef line and one line of another key signature on page 105-6.
C instruments	Play the line of your instrument and one line of a different key signature on pages 176-77.
Vocalists	Play the tenor line in the appropriate register of the keyboard and one other line from the SATB score on pages 228-29.

Student Concert and Lecture Attendance

It is expected that School of Music students attend at least eight concerts and two School of Music-sponsored lectures each semester. The concerts include recitals and ensemble performances by groups at least at the university level (BYU students, ensembles, professional groups, off-campus presentations). You may count two concerts in which you participate toward the eight required each semester. The lectures are offered once each month (Sep, Oct, Nov, Jan, Feb, Mar), usually on the second Thursday and usually at 11:00 a.m.

Complimentary Tickets / Music Major Card

At the beginning of fall and winter semesters, students who have been officially accepted into the School of Music may obtain a *Music Major Card* from the secretaries in the Music Office, C-550 HFAC. This card will enable you to receive one free pass to ten ticketed events sponsored by the School of Music. After you have used your ten complimentary tickets, you may purchase one ticket for \$2 to any remaining performances sponsored by the School of Music, except for events for which you have already received a complimentary ticket. Events sponsored by the Performing Arts Series and some performances sponsored by the School of Music (such as Celebration of Christmas and non-dress rehearsal performances of the opera) are not eligible for *Music Major Card* benefits (see Ticket Office for details). Music Major Cards are signed by the student and are not transferable. To obtain the complimentary tickets, take your card and picture ID to the Ticket Office (C-358 HFAC). You are expected to adhere to the Honor Code when using the Music Major Card. Music Major Cards are not available during spring and summer terms.

Additional complimentary tickets are given to faculty, staff, and student performers for events sponsored by the School of Music. These tickets are to express appreciation and for informing faculty and staff about what others in the school are doing. Tickets should be used by the individuals who receive them; any tickets beyond what you can personally use may be given away. The director of the event will determine the number of tickets given to performers. All complimentary tickets are pulled on a “best seat available basis” at the time of the request.

Concert Etiquette

The following common courtesies are expected:

- Arrive on time. If you are late, wait until a break in the music to enter and find a seat.
- In the Madsen Recital Hall, if you need to exit at any time, use the exits at the back of the hall. In emergencies, exit only *between* pieces in the program.
- Do not make distracting noise during a concert: switch off any electronic sounds on pagers, cell phones, watches, and laptop computers.
- Do not talk while the music is being performed; encourage others to be quiet.
- Only children age six and over are allowed in the hall, and all children should be well-behaved and remain in their seats throughout the program.
- Hold your applause until the last movement of each work or song set has ended.
- Audio and video recording as well as flash photography are not permitted during the performance.
- While it is not necessary to wear Sunday dress to concerts, show respect to the performers by avoiding particularly informal attire.

- Do not put your feet on the seats.

Ensemble Participation

Ensemble Requirement

All students must fulfill the ensemble requirements of their individual majors. Ensemble requirements are filled through a mixture of assigned “Category 1: Approved Large Ensembles” and “Category 2: Other Ensembles Approved for the Major” as allowed in each degree program. **Only one approved large ensemble per semester may count toward this requirement, and this ensemble assignment is determined by the student's major instrumental teacher or by choral audition, not by the student.** The total ensemble requirement should be completed in consecutive semesters of enrollment beginning the freshman year. Students may not enroll in more than two conducted or directed ensembles per semester. **PLEASE SEE YOUR DIVISION COORDINATOR FOR A LIST OF APPROVED CATEGORY 1 AND CATEGORY 2 ENSEMBLES FOR YOUR PROGRAM.**

Vocal Organizations

The choral organizations at BYU give interested students a challenging and rewarding opportunity to participate in a choir that exposes them to all facets of today’s choral spectrum. In addition to concert appearances, the ensembles perform for university devotional assemblies and other large university functions. Auditions for choral ensembles are held just before each school year begins. Audition announcements (time and location) along with appointment sign-up sheets are posted on the third-floor bulletin board in the E-wing of the Harris Fine Arts Center. Although not required, it is suggested that a solo (even a hymn) be prepared for the audition. You will also be tested on melodic memory (singing back intervals that are played for you on the piano), rhythmic sense (counting or clapping various rhythmic patterns), and sight-reading skills (singing your part in a piece that is new to you while the remaining parts are played on the piano).

The BYU choral ensembles include:

Brigham Young University Singers (40 members). BYU Singers is a highly select group of singer-musicians. Its repertoire is chosen from the finest literature from virtually every stylistic period and genre. The choir tours two out of every three years. Previous tours have taken the BYU Singers to most of the United States and abroad most recently to England, Wales, Ireland, Africa, and the countries of Eastern and Western Europe. Audition required.

Note: To tour with Singers, BYU policy requires that you be registered as a full-time student.

Concert Choir (90 members). An ensemble of advanced singers, the Concert Choir is dedicated to the performance of the great choral literature. Its repertoire encompasses a wide range of styles, from works of the Renaissance to contemporary periods. Audition required.

Men’s Chorus (200 members). This powerful ensemble of male voices performs a variety of styles and repertoire, ranging from the established literature to popular idioms of the 20th century. Audition required.

Women’s Chorus (175 members). This excellent ensemble of female voices draws on works from the vast repertoire for treble voices. The Women’s Chorus has gained a well-deserved reputation in recent years for stunning, highly musical performances. Audition required.

University Chorale. Multiple sections of this non-auditioned choral group ensure opportunities for many BYU students to participate in high quality performances each semester.

BYU Jazz Voices. This vocal jazz ensemble is comprised of outstanding singers chosen through a rigorous audition process that occurs at the beginning of each semester. This is the premiere vocal jazz ensemble at BYU and performs regularly on and off campus. They have been very successful at festivals in the western region.

Opera. Once each year the School of Music produces a fully-staged opera. Roles are cast in open audition. University credit is available for students performing in scenes of major productions.

Music Dance Theatre. Each year the School of Music, the Department of Theatre and Media Arts, and the Department of Dance cooperate in the production of a fully-staged Broadway-style musical. Performance opportunities also include small-scale musicals and musical revues as well as student-directed Mask Club productions. Music theatre performance classes are offered to qualified students by the School of Music (opera) and the Department of Theatre and Media Arts (musicals and Mask Club). University credit is available for students performing in scenes of major productions. Audition required.

Young Ambassadors. Young Ambassadors is a singing, dancing, musical theatre company that tours nationally and internationally. The 20 singer-dancers (10 women and 10 men), 10 musicians, and 10 technical personnel are involved both Fall and Winter semesters. A four-week tour follows Winter semester. Audition required.

Note: To tour with Young Ambassadors, BYU policy requires that you be registered as a full-time student.

Vocal Point. Vocal Point is an a cappella group of nine men that combines rich vocal talent with clever arrangements and staging. The group performs throughout the western United States. Audition required.

Instrumental Organizations

The instrumental organizations at BYU give interested students a challenging and rewarding opportunity to participate in a wide array of band, orchestra, and chamber ensembles. In addition to concert appearances, the ensembles perform for university devotional assemblies and other large university functions. Auditions for instrumental ensembles are held just before each school year begins. Audition sign-up sheets are posted on the office doors of the individual studio professors. Instrumentalists should bring prepared solo literature to perform, and sight-reading is also often required. For more information about BYU bands, call 801-422-2510.

The BYU instrumental ensembles include:

Wind Symphony (49 members). This group has received national recognition in performances for the Music Educators National Conference, the American Bandmaster's Association, and the College Band Directors National Association. The Wind Symphony has an active performance schedule with international tours every third year. Audition required.

Note: To tour with Wind Symphony, BYU policy requires that you be registered as a full-time student.

Symphonic Band (85 Members). This excellent band of select membership performs standard band literature. Because there are fewer performance pressures, the Symphonic Band is well suited for students who desire a challenging performance experience with a lighter concert schedule. Audition required.

Cougar Marching Band and Pep Band. The Cougar Marching Band entertains millions of football fans at LaVell Edwards Stadium and through regional and national TV performances. Audition is

required and is held in the spring (an exception to other auditioned ensembles; see the BYU Bands Web site for complete audition information), and rehearsals begin one week before the start of fall semester. Their season typically ends with a post-season bowl appearance.

The Pep Band plays at men's and women's basketball games. Pep Band members are largely drawn from Marching Band membership, and auditions are held in late October. Marching Band and Pep Band members receive a partial scholarship.

University Band. The University Band, an open-enrollment ensemble, performs standard band repertoire as well as works of a lighter nature. No audition required.

Synthesis. Synthesis gives advanced jazz instrumentalists the opportunity to experience playing under near professional conditions. This award-winning, internationally recognized big band features a synthesis of jazz, rock, blues, Latin, fusion, and current pop styles, with emphasis on improvisation and sight-reading. Performances are frequent and include concerts, jazz festivals, and recording sessions. Audition required.

Note: To tour with Synthesis, BYU policy requires that you be registered as a full-time student.

Jazz Ensemble, Lab Band, and Combos. Jazz Ensemble offers a high-caliber musical experience with jazz, rock, Latin, and fusion styles and provides opportunities for growth in improvisation. This group performs frequently on campus and has won recognition at the Moscow, Idaho, Jazz Festival. The Lab Band is a big band similar to the Jazz Ensemble and Synthesis. It emphasizes training in jazz styles, especially swing, and performs occasionally on campus. Jazz combos are formed each semester, and each one includes a rhythm section and two or three wind players. These intimate groups provide intensive experience in improvisation and perform frequently. Those involved with the combos are also part of the combo master class. Audition required.

Philharmonic Orchestra. Philharmonic Orchestra is the premier orchestra in the School of Music, consisting of approximately 100 members. Continuing a tradition of excellence developed over many years of outstanding performances, the orchestra performs several times each semester in addition to occasional regional tours. They also collaborate often with BYU's celebrated opera, choral, and ballet groups. Choosing pieces from every musical period, Philharmonic concerts are showcases for the most inspiring and thrilling achievements of the world's greatest composers. Also appearing regularly are exciting new works from the School's composition faculty. A regular yearly concert of the student concerto winners is one of the Philharmonic's most popular programs. Audition required.

Symphony Orchestra. The Symphony Orchestra is the second full symphony orchestra in the School and is the preparatory orchestra for the Philharmonic. This orchestra likewise performs challenging literature from the standard orchestral repertoire. Collaborative concerts include the annual underclassmen concerto night and the biennial musical. This 85-member ensemble performs approximately two times a semester. Audition required.

Chamber Orchestra. The BYU Chamber Orchestra is the most select of the orchestras, with the members chosen from the Philharmonic. This 47-member ensemble is the touring orchestra for the School and through this role has become the most widely traveled university orchestra in the world, having traveled across the U.S. and internationally, including concerts in Germany, Austria, Switzerland, Italy, Greece, Poland, Czech Republic, Hungary, Slovenia, Ukraine, Russia, Israel, and China. This flexible and highly proficient group performs the varied literature available for small orchestra. Audition required.

Note: To tour with Chamber Orchestra, BYU policy requires that you be registered as a full-time student.

University Orchestra and University Strings. The University Orchestra is open to anyone enrolled at the University and provides a continued orchestral experience for those who have chosen career paths outside of music but who still love to play. The consistent popularity of this large orchestra attests to the enjoyment of playing with friends and fellow student musicians in a more relaxed evening environment. The group performs standard classical repertoire for orchestra as well as works of a lighter nature. The concert schedule – one concert per semester – is geared toward the class schedule of the non-music major.

University Strings is a large string orchestra of around 50 players, and, like the University Orchestra, is open to any BYU student. The orchestra provides a non-music major string player the opportunity to enjoy the rich variety of music written for string orchestra. Repertoire from all periods is prepared in this evening class, with one concert per semester.

For both University Orchestra and University Strings, there are no auditions. Enrollment is open until each instrumental section is full.

Other instrumental ensembles include Folk Ensemble, Show Band, Jazz Legacy Band, Balinese Gamelan, Brass Chamber Music, Keyboard in Ensemble, String Chamber Music, and Woodwind Chamber Music.

Missing Class for Ensemble Participation

On occasion, students must miss class for mandatory ensemble performances. BYU does not have an “excused absence” policy. It is the student’s responsibility to inform professors in advance of the absence and make arrangements for any work that will be missed.

SCHOLARSHIPS AND FINANCIAL AID

A detailed description of university-based awards and related support can be found in the current *Undergraduate Catalog* and online from the BYU Home Page (see “Admissions and Aid”). Included there is information on eligibility, scholarships, university policies on scholarships, BYU short-term loans, federal programs, and tax information. For more information contact the Scholarship Office, 801-422-4104.

School of Music scholarships are awarded to first-year students largely based on the quality of their entrance audition and in subsequent years through their achievement in the major they have selected (e.g., Performance, Education, Media Music, etc.). These awards are based on both the talent and the future promise of each student in his/her chosen professional career track and on the amount of funds available. Recipients of music scholarships must abide by the university scholarship requirements currently in effect. In *addition*, expectations of the School of Music for all School of Music scholarship award recipients are listed below.

- Music major status.
- BYU Cumulative GPA: 3.0; Major GPA: 3.0.
- Registration in and satisfactory completion of private instruction (A or A- in 250R, 260R, 360R, 460R) and a large ensemble each semester *as assigned and required by the student’s major*.
- Completion of sufficient music theory, history, and literature courses to stay on track for graduation.
- Completion of sufficient general education and religion courses to stay on track for graduation.
- Registration in a minimum of 12 credit hours EACH semester (fall and winter semesters).
Registration in a minimum of 6.0 credit hours during spring and/or summer terms (for a spring and/or summer award).

- Additional or more specific requirements, as set by the donor, may apply.

Note: Music scholarships are **ONE-YEAR AWARDS** unless otherwise specifically stated. ALL students must complete a scholarship renewal application online before the end of the Winter semester of each academic year in order to be considered for scholarships for the next academic year. If you do not apply, we will assume you do not wish to be considered for a scholarship award. Students who continue to make good progress towards their degree often see their scholarship renewed or, on occasion, increased. University policy limits scholarship eligibility for all students to eight semesters of college enrollment or 160 credit hours, whichever comes first. Exceptions to University or School of Music policies may be granted, at the initiative of the student, when there are extenuating circumstances.

Some of the scholarships awarded by the School of Music are “named” awards. These awards are established according to the requirements determined by their donors for specific purposes, and the recipients of these awards often must fulfill those *additional* requirements, as well as those stated above. The scholarship recipients are expected to respond in writing to the donors, thanking them for their donation.

The School of Music annually gives out a limited number of need-based awards. If you wish to be considered for a need-based award, you must also complete the university financial aid application online through *myBYU*, to which the School of Music will refer. The Student Financial Aid Office administers other forms of financial aid, such as Pell Grants and Stafford Loans.

If you have questions about your scholarship eligibility or award, speak directly either with the faculty member who supervises your major or the Assistant Director for Admissions, Scholarships, and Student Support (Mark Ammons, in C-550A). If you wish to be considered for any other university scholarship (such as an award for academic performance), you *must* apply for that scholarship online through *myBYU*. Make yourself aware of the scholarship deadlines, which are also found online.

SCHOOL OF MUSIC FACILITIES

The School of Music is housed in the Harris Fine Arts Center, a comprehensive fine arts complex named after BYU’s fourth president, Franklin S. Harris, who was known for his love of the fine arts. The building includes five theatres, two large rehearsal rooms, many individual practice rooms, nine pipe organs, classrooms, faculty and administrative offices, a piano lab, an organ lab, a 21-station technology center, a 24-channel stereo digital recording studio, and electronic music studios. Additional large rehearsal spaces and teaching studios for Music Dance Theatre (MDT) and Media Music students are found in the Richards Building (RB).

Reserving any of these spaces for official university activities must be done through appropriate, official channels (see below). It is expected that you respect and care for these facilities. Please be helpful to others using the same spaces. (If you must rearrange a room for a rehearsal, for example, you should reset the room when you are finished.)

Music Performance Library

The School of Music maintains a Performance Library, B-311 HFAC, containing a comprehensive selection of sheet music for university bands, choirs, orchestras, and school-sponsored chamber groups. Music in the Performance Library is reserved exclusively for BYU School of Music performing ensembles and students, within the context of official university activities. Performance Library music may be checked out by current

BYU School of Music students for use in BYU music classes in which they are enrolled, with faculty instructor approval.

Music checked out from the Performance Library is due on or before the last day of class of the current semester or term (special arrangements can be made if music is needed for juries). Music requests for ensembles should be submitted three weeks prior to the semester or term it is needed.

In an effort to protect the School of Music's investment, the Performance Library will not loan music to non-BYU performing ensembles, regardless of the conductor's affiliation with BYU. Exceptions to this policy will be considered on a case-by-case basis.

- The individual who checks out music is financially responsible for each part, regardless if an ensemble shares it.
- Chamber music must be checked out and returned as a complete set. No individual parts will be accepted.
- All music is due on or before the last day of class. No grace period will be given. Late fees will be assessed.
- A replacement fee will be assessed for music damaged, lost, stolen, or destroyed. Damaged is defined as, but not limited to, excessive marks, pen marks, rips, folds, or soiled music. Please keep music in a folder.
- Use a pencil only to make light marks on the music. Please erase any marks you make before returning the music.
- A replacement fee will be assessed for music damaged, lost, stolen, or destroyed. Damaged is defined as, but not limited to, excessive marks, pen marks, rips, folds, or soiled music. Please keep music in a folder.
- BYU Performance Library music is intended for use in BYU School of Music classes **only** (i.e., no gigs, recording sessions, etc.) The Performance Library must approve any exception. Violators *will* be fined.
- If you drop the class, the music becomes due immediately to the School of Music Performance Library.
- Music left unattended or turned in to the library is considered lost and will be assessed a \$5.00 retrieval fee.
- BYU Performance Library music may not be photocopied.
- If the music is not returned, the full replacement value, in addition to any fees due, will be charged to the student's university account.

Please be acquainted with any other policies that affect your division by consulting with the library. If you have questions, contact the administrator of the library, Judi Hoffman, at 801-422-3171.

Instrument Office and Student Lockers

Lockers for large instruments are available through the Instrument Office (there is a small rental fee) for those wishing to store their instruments in the Harris Fine Arts Center. Smaller instruments (flutes, oboes, clarinets, trumpets, alto sax and violins) should rent a locker from the online locker rental available on *myBYU*. Also available for sale at the Instrument Office are various instrumental items: reeds, strings, rosin, cork grease, valve oil, slide grease, metronomes, etc.

Student Use Policy of University Musical Instruments. The Instrument Office, E-395 HFAC, provides instruments and equipment to students of the university at no charge for use in BYU performing groups or for School of Music students taking private lessons through the university during regular school sessions only. Instrument availability is authorized by the faculty over that instrument. A person using a BYU instrument or BYU-owned equipment is expected to abide by the following regulations. Any infraction could result in the loss of privilege to use the instrument or equipment.

- Instrument/equipment is issued in good working order. Any malfunction should be reported immediately to the Instrument Office. The student will be responsible for the proper care and cleaning of the instrument/equipment until it is officially checked in. *The instrument must be thoroughly cleaned before checking it back in.* Cleaning facilities are available in the Instrument Office.
- Normal maintenance and repairs will be done by the Instrument Office at no charge to the student. Repairs needed due to improper use or neglect, however, will be charged to the student.
- BYU instrument/equipment is intended for use in BYU classes only. Exceptions must be approved in advance through the Instrument Office. (No church performances or non-BYU gigs.) A nominal fee will be assessed.
- Instruments and accessories should never be left unattended. If an Instrument Office employee finds an instrument and/or accessory left unattended, it will be taken to the Instrument Office. A \$5.00 fine will be assessed to retrieve the abandoned instrument and/or accessory.
- All instruments/equipment are to be returned to the Instrument Office on or before the last day of regular classes of the term or semester. Any extension due to juries or workshop finals must be arranged on or before that day. A late fee will be charged for each instrument or piece of equipment checked in late: \$2.00 the first day and \$1.00 for each additional day.
- If the instrument or accessory is not returned by the last day of finals, the full replacement value, in addition to a late fee, will be charged to the student's university account.
- When checking in an instrument, be sure to check in any accessories separately, such as mutes, lyres, extra mouthpieces, etc. A replacement fee will be charged for any missing accessories.
- "Community Instruments" are used by more than one person during the day. The instrument must be kept in the assigned locker and can only be taken from the HFAC by making arrangements with the Instrument Office. It is the student's responsibility to work out practice times with other students using the instrument by filling out the Instrument Usage Card, located in the locker. New Usage Cards can be obtained in the Instrument Office.
- Students should not switch instruments/equipment with other students. The student that originally checks out the instrument/equipment is responsible for any damage or loss of these items (even if stolen) until the instrument is returned to the Instrument Office.
- BYU-owned instrument/equipment generally may not be checked out between terms or semesters unless 1) special permission is granted to do so by the faculty over that instrument, and Mark Ammons, the Assistant Director over facilities, 2) a fee is paid, and 3) a release form is signed by the Director of the School of Music, Dean of the College of Fine Arts and Communications, and BYU Asset Management Supervisor.
- Students must replace lost instruments from their own resources. They are responsible for any and all replacement and ancillary costs.

Electronic Facilities

One of the most valuable facilities available to School of Music students is the Advanced Lab for Music Applications (the "ALMA" Lab), C-485 in the HFAC, 801-422-8661. This room contains 24 computer stations with MIDI keyboards and a variety of music software (including *Finale* music notation, ear training drills, and sophisticated music sequencers) and is available to music students whenever courses are not being held there. Graduating seniors regularly refer to this facility as among the most valuable resources of the School of Music. Contact Steve Ricks, 801-422-6115, the supervising faculty member for the ALMA lab, with any questions.

Sound Recording Technology students gain valuable experience in the school's state-of-the-art 24-track recording studio. The concert hall has comprehensive sound reinforcement equipment (with a multi-input board). Other synthesizer and computer labs are available to students registered in electronic music, Composition, or Media Music classes. The school endeavors to procure and maintain the very latest electronic keyboard, computer, sequencing, and MIDI equipment.

Practice Rooms

The School of Music maintains approximately 50 practice rooms, found mainly on the second floor of the HFAC in the E, C, and B wings. These practice rooms contain a variety of musical instruments and are set up to accommodate different student needs. They are available to BYU music students according to the following policies:

- Sign-ups for practice rooms are done online in SOMIS (School of Music Information System). Students may sign up for practice rooms during fall and winter semesters beginning the sixth day of class on a class seniority basis as follows:

Students registered in **Mus 660R**: Sign-up opens on the 6th Day of Classes at 6:00 a.m. and continues through the second and third weeks of classes.

Students registered in **Mus 460R**: Sign-up opens on the 7th Day of Classes at 6:00 a.m. and continues through the second and third weeks of classes.

Students registered in **Mus 360R**: Sign-up opens on the 8th Day of Classes at 6:00 a.m. and continues through the second and third weeks of classes.

Students registered in **Mus 260R**: Sign-up opens on the 9th Day of Classes at 6:00 a.m. and continues through the second and third weeks of classes.

Students registered in **Mus 560R, 160R, and 359R**: Sign-up opens on the 10th Day of Classes at 6:00 a.m. and continues through the second and third weeks of classes.

Specific rooms and practice times are assigned to students based on their instrument and academic degree program:

Music majors taking private lessons (including MDT)	2-3 hours per day
Students enrolled in ensembles or Music 160R-Organ	1 hour per day

- Practice room schedules are effective immediately following student sign up.
- If an assigned room is not claimed by 15 minutes after the hour, any student may use the room for the remainder of that hour.
- Practice rooms are not reserved during the Spring and Summer terms. They are available on a first-come, first-served basis.
- Some practice room schedules are subject to priorities and restrictions:
 - Grand pianos in the C and E wings are given first to piano majors.
 - Organ practice rooms are given first to organ majors.
 - Harp practice rooms are given first to harp majors.
 - Some C wing practice rooms are restricted during performances in the de Jong Concert Hall because of sound transfer through the walls and floor.
 - Some practice rooms, equipped with Clavinovas, are reserved first for voice majors.
- There are a few, limited alternative practice room facilities:
 - The ALMA Lab, C-485, during open lab hours.
 - Practice rooms in on-campus dorms and off-campus apartment complexes; also, community pianos in clubhouses, common areas, etc.
 - Your apartment, when roommates are in class. (You can rent a piano from local music stores. If roommates split the cost, even better!)
 - Off-campus church buildings. (Perhaps you and your bishop can exchange access to a room during the week for a couple of Sacrament Meeting musical numbers)

- The following are *NOT* to be used as practice rooms: bathrooms, hallways (including lower floors), stairwells, galleries, patios, elevators, storage areas, other common areas, etc.

Small Ensemble Rehearsal Rooms

Rehearsal rooms located in A-211 and A-244 HFAC are available to any small ensemble during regular building hours, though students enrolled in organized chamber music groups have first priority. Some times are blocked out to accommodate devotionals, family home evening, and specific course ensembles. The rooms are found near the tunnel vending machines. Students may schedule rehearsal times through the Academic Administrative Assistant, C-550, 801-422-6304. A-211 is open throughout the hours the building is open. A-244 requires a numeric entry code that is obtained from the Instrument Office after the room has been scheduled and a contract has been signed. Only students who have scheduled A-244 through the proper channels are allowed in the room. Absolutely no food or drink is allowed in the ensemble rooms!

Music Library

The Music & Dance section of the university's four-million-volume Harold B. Lee Library contains more than 136,000 music scores, 33,000 CDs, 100,000 LPs, 4,000 video recordings, 59,000 books, and 1,500 periodicals (with over 500 active subscriptions). The library is located on level four of the HBLL within a large and comfortable space that features quiet study spaces such as an elegant reading room with soft seating and numerous study carrels with outlets for your laptop computer. The helpful staff is always available to help find and check out library materials, give answers to questions and recommendations for reading or listening, and give in-depth research assistance.

The Music & Dance section of the HBLL features numerous technological resources for listening to audio recordings, viewing video recordings in many formats, accessing music and dance resources through the Web, creating and editing audio recordings with professional-level software and equipment, as well as composing music with music notation software. Another listening and viewing facility in the library, the Media Center, provides media and support for all non-music or dance-related courses at the university.

Music scores published for a wide variety of instrumentations (full scores, piano/vocal scores, scores and parts, sets of parts, etc.) can be checked out for study and performance. The music collections have a large number of scores for solo voice and instruments, as well as strong collections in chamber ensembles and larger works such as symphonies, concertos, operas, musicals, and oratorios. Special collections include the Primrose International Viola Archive and the International Harp Archives, both of which are the largest single collections of music for those instruments in the world. Also located in the library are the Bartók-Serly, Max Steiner, Capitol Records, Bruning Sheet Music, Percy Faith collections, as well as numerous rare early editions and music manuscripts housed in Music Special Collections. These materials are available for research by request. A seminar room is used by a number of advanced music courses with electronic equipment to enhance teaching and learning. If you have any questions about the collections or facilities, see the staff at the Music & Dance Help Desk on level four of the HBLL, email us at musicdanceref@byu.edu, or call us at 801-422-1725.

Madsen Recital Hall

The 400-seat Madsen Recital Hall (named for Drs. Franklin D. and Florence Jepperson Madsen, prominent BYU music educators), is the principal venue for student recitals, lectures, chamber music, and choir rehearsals and has recording and television broadcast capability. Two concert grand pianos, a significant recital pipe organ, and full media support make this facility unique.

de Jong Concert Hall

The continental-style de Jong Concert Hall is the largest theater in the Harris Fine Arts Center, with a capacity of 1,268. This magnificent performance space is used by most of the major large ensembles of the School of Music for concerts each semester, as well as by many visiting artists.

Other Items of Interest

Student Organizations

Student Advisory Council in the School of Music is organized annually to facilitate communication between students and the Executive Council and to give students a voice regarding issues of particular interest to them in the School. The Student Advisory Council is supervised by Dr. Neil Thornock.

National Association for Music Education (NAfME) is the largest organization for music educators in the country, and BYU's collegiate chapter is the largest in Utah. Look for NAfME-Collegiate information on bulletin boards or talk with Professor Paul Broomhead. Music education majors are expected to join. Registration fees are approximately \$30 a year. Members receive monthly music education journals, are invited to attend monthly meetings featuring guest speakers and other activities, and obtain reduced registration rates for the State Convention held in St. George each February.

American String Teachers Association (ASTA), BYU Chapter is the major professional organization for string teachers and string players in the United States. BYU's student chapter, "YASTA," is open to any student who is interested in string performance or teaching. String music education majors are particularly encouraged to join. Members receive all national ASTA benefits, including a subscription to the award-winning *American String Teacher* magazine, participation in national and state ASTA workshops and conventions, reduced rates on instrument insurance, and more. YASTA members meet monthly, interact with local and visiting string teachers and artists, and engage in valuable service activities. Membership fees are about \$50 annually. For further information, contact Professor Andrew Dabczynski or Professor Monte Belknap and watch for posted announcements.

BYUFOLKS is the first student chapter of the Organization of American Kodály Educators (OAKE). Its purpose is to provide an opportunity for music education majors to have professional leadership experiences at the local, regional, and national levels; to positively influence elementary music education according to the ideals of the Kodály Concept of Music Education; and to provide fellowship, training, and support for music education majors. BYUFOLKS co-sponsors an annual series of statewide music education workshops with its statewide professional counterpart, UFOLKS. BYUFOLKS is active in school volunteerism. For more information, contact Professor Jerry Jaccard.

Compliance with Copyright Law

As a matter of compliance with both the law and BYU Honor Code, students are encouraged and expected to follow copyright laws and policies pertaining to printed music (including scores and performance parts) and sound or video recordings. Generally, music scores or parts should not be copied for use in performance unless they are in the public domain or unless explicit permission has been acquired from the publisher. Print materials, printed music, and music recordings should not be duplicated or distributed digitally for personal or classroom study unless doing so falls within the bounds of fair use or unless permission from the publisher has been granted. Students are expected to familiarize themselves with the concept of fair use and comply with its parameters in their educational and performance activities. Students should refer to the BYU Copyright Licensing Office at <http://copyright.byu.edu> or email copyright@byu.edu for information about fair use of copyright materials and assistance in seeking copyright permission.

BYU Honor Code and Academic Honesty Policy

The BYU Honor Code and the Academic Honesty Policy are described in detail in the *Undergraduate Catalog* and can be accessed online from BYU's home page. All School of Music students are expected to abide by the principles outlined there.

Sexual Discrimination or Harassment

BYU's policy against sexual harassment extends not only to employees of the university but to students as well. If you encounter sexual harassment, gender-based discrimination, or other inappropriate behavior, please talk to your professor, contact the Equal Employment Office (D-240C ASB, 801-422-5895 or 801-367-5689), or contact the Honor Code Office (4440 WSC, 801-422-2847).

Students with Disabilities

Brigham Young University is committed to providing a working and learning atmosphere that reasonably accommodates qualified persons with disabilities. If you have any disability which may impair your ability to complete a course successfully, please contact the University Accessibility Center (2170 WSC, 801-422-2767). Reasonable academic accommodations are reviewed for all students who have qualified documented disabilities.