



College of Fine Arts and Communications  
Office of the Dean  
A-501 Harris Fine Arts Center

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Office of the Academic Vice President and  
The College of Fine Arts and Communications  
Visiting Scholar Program

***Rationale***

The purpose of the visiting scholar program is to provide opportunities for both faculty and students to be mentored by distinguished visiting scholars. This should be a person of considerable accomplishment and stature in their respective field of expertise. The program is also intended to acquaint the visitor with BYU, its programs, mission, faculty, and students.

***Guidelines for a Chairs' Submission of a Visiting Faculty Proposal***

Each academic department may invite several distinguished visiting scholars per year. These visitors will be short term (typically, one to three days). A reasonable model for such visits might include: a seminar for students, a seminar for faculty, informal mentoring of students and faculty. Mentoring of students could include a student breakfast or other gatherings where the scholar talks about the discipline. Mentoring of faculty could include an agreement that the visitor will be willing to read and comment on faculty papers in process or respond to creative works.

***Nominations Should Include the Following:***

1. An explanation of background and standing of the potential visitor indicating why the person was nominated (how will this visit enrich student and faculty learning?)
2. A projected budget
3. A description of the seminars and mentoring experiences this person will conduct

***Application Process***

Chairs/Director may submit proposals anytime during the year prior to **November 1 annually**. The funds are available on a fiscal year, not an academic year. The past two years up to \$5,000 has been available for each academic unit.

- Submit a 1-2 page proposal addressing the three criteria mentioned above
- Submit proposals to the Chair/Director
- Chair/Director submits approved proposals to the Dean's Office

***Reporting Process***

Following the scholar's visit to campus, submit a 1-2 page report responding to the following questions:

- How did this person's background and visit enrich student and faculty learning?
- What seminars and mentoring experiences were conducted (or other types of learning experiences)?
- What were the total costs to bring them to campus? (Please submit details.)