



Graduate Studies

Campus Memorandum
Brigham Young University
Graduate Studies

November 3, 2015

To: Department Chairs
Graduate Coordinators

From: Wynn Stirling
Dean of Graduate Studies

cc: Associate Deans over graduate programs

Re: Graduate Mentoring Award

The Graduate Mentoring Award (GMA) is designed for a faculty member to mentor a graduate student who, in turn, mentors undergraduates. This award program is intended to foster extraordinary research intensive mentoring experiences for both graduate and undergraduate students. Proposals that provide off-campus scientific or cultural excursions that enrich the educational experience for both graduate and undergraduate students beyond what otherwise would be possible are strongly encouraged, although Graduate Studies is open to all activities that involve undergraduate mentoring by graduate students.

- Proposal submission requirements:
 - a definition of the proposed activity;
 - an explanation of the significance to both undergraduate and graduate students;
 - an explanation of the nature of the service to the undergraduates;
 - an explanation of the research or other scholarly activity by the graduate student that could not occur without this award;
 - letters of support from the department chair and college dean; and
 - a detailed budget.
- Awards will be made in the amounts of \$5,000, \$10,000, or \$15,000, depending on the costs involved.
- The submission deadline for GMAs is January 8 to the College of Fine Arts and Communications Dean's Office and awards will be announced by February 1 (this does not preclude activities planned for fall/winter, but they must meet this application deadline.)

Since these awards are initiated and submitted by faculty, **we urge all who are interested to begin the process of designing their GMA proposals as soon as possible.** It is not necessary to identify the graduate students before the submission date, but they will need to be identified before the awards can be granted (since it is actually the students who receive the funds, not the faculty members).